

Dear MBA CSEA Member Schools:

As you know, the MBA CSEA provides our members with complimentary use of an online Employment Data System (EDS) as a means to help schools produce <u>Standards</u>-compliant reports. In addition, this system is used to facilitate our Agreed Upon Procedures (AUP) process.

Over the last few months, members of the Standards Committee and consultants have reached out to our current users of the MBA CSEA Employment Data System (EDS) to obtain feedback on their usage of the system. As expected, schools are using EDS in different ways. Some rely on the Student Detail System (SDS) that is part of the EDS as their exclusive method for data collection while others simply use it to upload aggregate or student level data to comply with the Agreed Upon Procedures (AUP) process. Our contract with our current vendor for the EDS is scheduled to end in July, but based on member feedback, we have made arrangements for an extension until December 2014. We believe this extension will allow all member schools to more easily complete their 2014 employment data collection and reporting.

The MBA CSEA has identified a viable option to replace the current EDS system, and we are working aggressively to scope the new system requirements and needs. It is early in the process and we will need to determine what is possible. The options for schools to directly upload aggregate or student level data will exist to support AUP compliance, but in question is the continued ability to have students go directly to the new site to report their own data. For this reason, we encourage schools using the SDS exclusively to begin conversations internally to explore your options for management of your employment data. In the event that the functionality is not available in the new system, we want to ensure that you have ample opportunity to identify an alternative option. If you would like recommendations for systems/processes to effectively track your data, we encourage you to reach out to the Standards Committee for assistance.

Please note that nothing will change with the current EDS between now and December. As we get more information on the capabilities of the new system, we will begin to communicate that information to you. We will also provide advance notice on the best method for downloading your historical employment data from the system.

If you have any questions about this upcoming system transition, please contact the <u>Executive Director</u> or the <u>Standards Committee</u>. Please note that the Standards Committee will be offering two drop-in sessions at the <u>Global Conference</u> in Minnesota this June for any questions you may have related to employment data collection and reporting, so this will provide an ideal opportunity for an in person discussion related to any needs you may have.

Regards.

MBA CSEA Standards Committee and Board of Directors